

# LIBRARY MEDIA

## K-12 STANDARDS AND BENCHMARKS

### KINDERGARTEN – SECOND GRADE

#### **STRAND I: INFORMATION LITERACY**

S1.0 The student accesses information efficiently and effectively.

B1.1 Learns where the library is located

B1.2 Becomes familiar with the physical layout of the library

B1.3 Understands the concept of library organization, with emphasis on easy fiction, fiction, and non-fiction

B1.4 Demonstrates proper checkout procedures

B1.5 Learns where to put books when returned

#### **STRAND II: INDEPENDENT LEARNING**

S1.0 The student pursues information related to personal interests.

B1.1 Learns the concept of browsing and selecting

B1.2 Understands the concept of order, the use of shelf markers, and the need to return books where they belong on the shelf

B1.3 Understands the difference between easy fiction/fiction and nonfiction and that topics of interest could be found in both

B1.4 Checks out books related to their interests and learning needs

#### **STRAND III: SOCIAL RESPONSIBILITY**

S1.0 The student demonstrates good behavior and learns to work well with others.

B1.1 Understands how to properly care for library books

B1.2 Recognizes the importance of returning library materials on time

B1.3 Understands a personal responsibility for lost or damaged materials

B1.4 Learns to share books with others

## **THIRD – FIFTH GRADE**

### **STRAND I: INFORMATION LITERACY**

S1.0 The student accesses information efficiently and effectively.

B1.1 Uses fundamental techniques for searching the online catalog

- a. Executes author, title, and subject searches
- b. Understands keyword searches
- c. Knows the difference between keyword and subject searches

B1.2 Understands the Dewey Decimal System, the concept of call number, and how it all relates to the physical location of materials in the library

B1.3 Identifies the initial stages of a research process

- a. Develops a search strategy
- b. Determines keywords as a part of the search strategy

### **STRAND II: INDEPENDENT LEARNING**

S1.0 The student pursues information related to personal interests.

B1.1 Seeks reading materials on topics of interest

B1.2 Searches the online catalog for a topic of interest

- a. Develops a search strategy
- b. Retrieves factual information

### **STRAND III: SOCIAL RESPONSIBILITY**

S1.0 The student practices ethical behavior with regard to information and information technology.

B1.1 Understands the basic concept of copyright

B1.2 Realizes the importance of giving proper credit to an information source

B1.3 Uses computer equipment responsibly

## **SIXTH – EIGHTH GRADE**

### **STRAND I: INFORMATION LITERACY**

- S1.0 The student accesses information efficiently and effectively
  - B1.1 Becomes familiar with the physical layout of the media center
  - B1.2 Understands the Dewey Decimal System and how it relates to the location of materials in the media center
  - B1.3 Understands the procedure for checking out and returning materials
  - B1.4 Identifies a variety of information sources, both print and non-print
  - B1.5 Utilizes the online catalog
    - a. Understands the basic searching methods provided by the catalog
    - b. Understands the difference between keyword and subject searching
    - c. Knows how to navigate the online catalog
  - B1.6 Learns how to use online databases
    - a. Develops a search strategy, using keywords and Boolean operators
    - b. Understands the navigation techniques unique to each database
    - c. Follows school guidelines for printing information
  - B1.7 Learns how to use the Internet
    - a. Performs basic navigation techniques
    - b. Understands and utilizes *Favorites* or *Bookmarks*
    - c. Uses a search engine to seek information
- S2.0 The student evaluates information critically and competently.
  - B2.1 Understands why Internet resources need to be evaluated more closely than other sources
  - B2.2 Selects information appropriate to the problem, question, or need
- S3.0 The student uses information accurately and creatively
  - B3.1 Organizes information to complete a project
  - B3.2 Recognizes that projects can be produced in a variety of formats

### **STRAND II: INDEPENDENT LEARNING**

- S1.0 The student pursues information related to personal interests
  - B1.1 Locates and selects materials for classroom and personal use
  - B1.2 Searches the online catalog, databases, or the Internet in pursuit of information
- S2.0 The student appreciates literature and other creative expressions of information.
  - B2.1 Reads for classroom assignments
  - B2.2 Reads for personal and recreational purposes
  - B2.3 Understands basic literary terminology: genre, fiction, nonfiction, biography, autobiography
- S3.0 The student strives for excellence in information seeking and knowledge generation.
  - B3.1 Understands the purpose and use of different types of materials
  - B3.2 Selects the information source according to the type of information needed
  - B3.3 Assesses the quality of information retrieved
  - B3.4 Revises and improves search strategies in order to retrieve desired information

### **STRAND III: SOCIAL RESPONSIBILITY**

- S1.0 The student recognizes the importance of information to a democratic society.
  - B1.1 Seeks information from diverse sources, contexts, disciplines, and cultures

- B1.2 Respects the principle of equitable access to information
- B1.3. Understands the importance of returning materials on time
- S2.0 The student practices ethical behavior with regard to information and information technology.
  - B2.1 Understands basic ethical and legal terminology, including such topics as *copyright*, *bibliography*, *plagiarism*, *citation*, *software*, *netiquette*
  - B2.2 Understands the importance of crediting sources
  - B2.3 Uses information technologies responsibly
  - B2.4 Observes Internet guidelines and protocols as defined in district policy 581.12: “Student Access to Networked Information Resources”
- S3.0 The student participates effectively in groups to pursue and generate information.
  - B3.1 Collaborates with others to design, develop, and evaluate information products
  - B3.2 Respects the ideas and backgrounds of others and acknowledges their contributions
  - B3.3 Shares knowledge and information with others

## **NINTH – TWELFTH GRADE**

### **STRAND I: INFORMATION LITERACY**

- S1.0 The student accesses information efficiently and effectively.
  - B1.1 Becomes familiar with the physical layout of the media center
  - B1.2 Understands the procedure for checking out and returning materials
  - B1.3 Identifies a variety of information sources, both print and non-print
  - B1.4 Uses a variety of print reference sources and recognizes the kind of information each provides (e.g., *Bartlett’s Quotations*, *Contemporary Authors*, *Current Biography*, *Famous First Facts*, *Guinness Book of World Records*, *Thesaurus*, and *World Almanac*)
  - B1.5 Uses the online catalog
    - a. Understands the basic searching methods provided by the catalog
    - b. Understands the difference between keyword and subject searching
    - c. Knows how to navigate the online catalog, including such features as *Tabs*, *Sort List*, *Other Locations/This Location*, *Super Search*, and *My List*
  - B1.6 Utilizes strategies and search tools when searching computer resources: Boolean operators, keywords, symbolic operators (e.g., “ “, +), and help menus
  - B1.7 Uses online databases
    - a. Understands the purpose and format of available databases and understands that information found may vary from database to database
    - b. Understands the navigation techniques unique to each database
    - c. Understand the concept of the “hidden” Internet
    - d. Follows school guidelines for printing
  - B1.8 Accesses the Internet
    - a. Understands and utilizes *Favorites*, *Bookmarks*, and *Links*
    - b. Uses several search engines, knowing that the complexity will vary, as will the kind of information generated
    - c. Understands the concept of URL and the difference that suffixes such as *.com*, *.edu*, and *.org* might make
- S2.0 The student evaluates information critically and competently
  - B2.1 Distinguishes between fact, opinion, point of view, and inference
  - B2.2 Selects most appropriate information for completing research and classroom assignments
  - B2.3 Understands why Internet resources need to be evaluated more closely than other resources
  - B2.4 Evaluates resources and information for such things as reliability, timeliness, bias, accuracy, relevancy, authority, and stereotyping
  - B2.5 Evaluates the research process and determines how it could have been improved, expanded, or modified
- S3.0 The student uses information accurately and creatively
  - B3.1 Organizes information to complete a project
  - B3.2 Recognizes that projects can be produced in a variety of formats

### **STRAND II: INDEPENDENT LEARNING**

- S1.0 The student pursues information related to personal interests
  - B1.1 Locates and selects materials for classroom and personal use
  - B1.2 Searches the online catalog, databases, or the Internet in pursuit of information

- S2.0 The student appreciates literature and other creative expressions of information.
  - B2.1 Reads for classroom assignments
  - B2.2 Reads for personal and recreational purposes
  - B2.3 Understands basic literary terminology: genre, fiction, nonfiction, biography, autobiography, annotation
- S3.0 The student strives for excellence in information seeking and knowledge generation.
  - B3.1 Understands the purpose and use of different types of materials
  - B3.2 Selects information sources according to the type of information needed
  - B3.3 Understands the difference between primary and secondary sources
  - B3.4 Assesses the quality of information retrieved
  - B3.5 Revises and improves search strategies in order to retrieve desired information

### **STRAND III: SOCIAL RESPONSIBILITY**

- S1.0 The student recognizes the importance of information to a democratic society.
  - B1.1 Seeks information from diverse sources, contexts, disciplines, and cultures
  - B1.2 Identifies resources with varying viewpoints
  - B1.3 Respects the principle of equitable access to information
  - B1.4 Understands the importance of returning materials on time
- S2.0 The student practices ethical behavior with regard to information and information technology.
  - B2.1 Understands ethical and legal terminology, including such topics as *intellectual property, copyright, bibliography, censorship, fair use, plagiarism, citation, freeware, shareware, commercial software*
  - B2.2 Credits sources for all quotations, visuals, major ideas, facts, and data
  - B2.3 Compiles bibliographic information using an approved format
  - B2.4 Knows the basic principles of netiquette
  - B2.5 Uses information technologies responsibly, including respect for the school district's computer property
  - B2.6 Observes Internet guidelines and protocols as defined in district policy 581.12: "Student Access to Networked Information Resources"
- S3.0 The student participates effectively in groups to pursue and generate information.
  - B3.1 Collaborates with others to design, develop, and evaluate information products
  - B3.2 Respects the ideas and backgrounds of others and acknowledges their contributions
  - B3.3 Shares knowledge and information with others