

Board Policy Document

STAFF PERSONNEL

Series 400

Policy Title: Jury Duty

Code Number: 404.6

Any employee subpoenaed for jury duty during their normal working hours, or any employee subpoenaed to appear in any court proceeding, shall be provided leave for such duty and appearances. The employee shall provide the District with a copy of the subpoena or request for court appearance to the Department of Human Resources.

The District shall pay the employee the difference between the fees or remuneration granted by the court or subpoenaing party and their regular District pay.

First Adoption: January 10, 1984
Revision Adoption: February 14, 1995/April 24, 2001
Legal Reference: