

Board Policy Document

STAFF PERSONNEL

Series 400

Policy Title: Substitute Teachers

Code Number: 406.4

Substitute teachers shall be paid for days worked, and are employed on a day-to-day basis, as needed. Substitute teachers shall be compensated at a daily rate established annually by the Superintendent for Step 1 and Step 2 (below). Substitute teachers with 51 or more days of service (Step 3) shall be compensated at the beginning teacher's rate (BA, Step 1) as determined by the Master Contract.

The substitute teacher has taught the following number of days during the school year:

Step 1:	1-20 days of substitute teaching
Step 2:	21-50 days of substitute teaching
Step 3:	51 or more days of substitute teaching

First Adoption: September 13, 1994
Revision Adoption: August 18, 1998/August 17, 2004
Legal Reference: