

Teacher Quality Committee Meeting Minutes
June 25, 2013

The meeting was called to order at 1:05 p.m.

Minutes & Updates

- A. Today's Agenda—review and approve agenda for today—reviewed and approved.
- B. Minutes—review and approve April 25, 2013, minutes—reviewed and approved.

Discussion Items

- A. Discussion was held and feedback was provided regarding the Leadership Academy that was held June 18-19, 2013 for all teachers and administrators in the District. The TQ Committee members felt the Leadership Academy was a very positive experience. They have heard nothing but positive comments, especially about the first day simulcast featuring Rebecca and Richard DuFour. They felt the resources provided were very valuable. They felt the timing of the event was ideal. Teachers had taken just enough time off after the completion of the school year and were eager to engage in the Leadership Academy. Involving all teachers was a positive experience. The topic was valuable and timely for the direction the District will be taking in the future. Everyone that attended now has the same information and knowledge base.
- B. Options for the allocation of TQ hours for the 2013-2014 were discussed. Some suggestions that were brought forward were to keep the format the same as past years: 8 hours added to Monday PD and one 6 hour TQ day in January; allocate hours to departments and allow flexibility in scheduling department meetings; hold the technology day in October as the 6 hour TQ day and January PD day will be mandatory attendance, this would include 8 hours added to Monday PD; or 1 hour added to a Monday PD and 13 hours to be used in the summer of 2014 for Leadership Academy that will be open to all teachers to attend. The options were discussed.

Also discussed was the process used to select BLT members. Teachers are requesting an increase in transparency regarding the process being used by building principals to select BLT members. Kim Buryanek will send the two selection tools that were shared with her when she surveyed the building principals in April with Jim Vanderloo and Brian Burnight. The three of them will revise the screening tools; share them with principals. The screening tool will address the selection criteria for BLT positions, as well as identify the need that the building leader has within the BLT. All teachers will have the opportunity to apply for open BLT positions. A process will be in place for the application process. The building principal will make the final selection decision. Changes to current BLT membership are not expected prior to the 2013-2014 school year.

- C. Teacher Quality Committee Membership. Kim Buryanek needs a list of the Teacher Quality Committee members for board approval at an August meeting. She has requested that the list

be submitted to her by early August. Charles Hoberg will send her the teachers that will be members of the TQ Committee for the 2013-2014 school year.

Action Items

A. Budget FY 2013-14

- a. The decision was made to allocate one TQ hour to one Monday professional development day during the 2013-2014 school year and to allocate 13 hours of TQ hours to pay teachers that attend a Leadership Academy during the summer of 2014. There were 7 hours/BLT member allocated for BLT teams to meet during the summer of 2014 to develop the building professional development plan and calendar, on the condition that the BLT membership application process is revised to increase transparency. (The final/approved 2013-2014 TQ Budget is attached.)

B. Iowa Core Curriculum Requests

- a. Examine/make decisions about requests for allocation of funds to support ICC work and goals. Iowa Core funding request was made to pay elementary teachers to attend FAST training in August (if it is offered outside of the contract) and pay them the contracted hourly rate. The request was approved.

Next Meeting:

October 17, 2013, 8:00-11:00a.m. - ESC Professional Learning Center Room 105

Agenda Item: Iowa Core Curriculum Requests
BLT Process Update

Adjournment—2:15 p.m.

Respectfully submitted,
Kim Buryanek

Members Present

Deb Padomek

Jim Vanderloo

XBrian Burnight

XJohn Beeck

XMary Motz

XDonna Walsh

Kris Flewelling

XSandi Cannon

XGenevieve Perrin

XJoe Malsam

Linda McEntaffer

XChris Poeckes

XCharles Hoberg

xKim Buryanek, Facilitator

Bruce Lear, guest