

Teacher Quality Committee Meeting  
February 5, 2014

Minutes

The meeting was called to order at 8 a.m.

1. Minutes & Updates

- A. Today's Agenda – review and approve agenda for today – reviewed and approved.
- B. Minutes – review and approve October minutes – reviewed and approved.

2. Discussion Items

- A. Budget FY 2013-14: Kim disseminated the Teacher Quality professional development budget. She gave a short description of such, as well as the Teacher Quality funding for 2013-14. The carryover left based on the handout generated discussion on how to get more dollars to more teachers.
- B. Summer Leadership Academy: Kim has contacted three vendors. Common Formative Assessments will be this year's theme. There will be two days of activity and two days to work on common formative assessments for graduate credit. Corwin Press is one of the entities contacted. Continuing to develop and refine the common formative assessments. The dates are June 10-11, elementary, and June 12-13, secondary. Another alternative would be to have seven core teachers trained, then they would train staff at Leadership Academy. Training for those teachers would take place during this school year. These seven would ideally be the instructional coaches. Since that would be a year out, the consensus was to go with Corwin Press. Kim asked for suggestions for the structure of Leadership Academy.
- C. Professional Development Structure: Kim asked the group what is working and what is not working in terms of professional development. Feedback on moving the Teacher Quality hours to the Leadership Academy has been very positive. Concern from the specials is that they don't have the same number of professional development hours as the other content areas. There was considerable discussion on how to communicate the relevance of their inclusion in professional development. One suggestion was to have principals reach out to that group. Middle school would like to meet with other buildings in the content area for collaboration as the high schools do. Discussion on the Lync system, face-to-face meetings, course-alike meetings. The Lync system allows the course-alike meetings. Lync should continue to be adjusted and utilized.

3. Action Items

- A. Budget FY 2013-14; Kim will send out dates for spring work. Increase Leadership Academy from 13 hours to 14 hours, as the dollars are available to do so, at approximately \$40,000. Agreed. Add two, one-hour sessions (two Mondays) in spring for prep for Leadership Academy and to make sure staff is operating under the same definition for common formative assessments. Building-based via Lync. Agreed. There was also a suggestion that perhaps one hour be spent by teachers to visit businesses to help make coursework more relevant. Perhaps for the next fiscal year. There will be seven hours (summer) per BLT member. These dollars will be out of this fiscal year; if awarded, the TLC grant will commence next fiscal year.

B. Iowa Core Curriculum Request: Examine and make decisions. Workshop coming in March around STEM; requesting funding to support approximately five high school teachers to attend (could be expanded to include middle school teachers). Agreed. Incorporate learning to the curriculum they are writing now. Expenditure would be approximately \$4,000, leaving approximately \$100,050 for summer work.

Next Meeting: May 7, 2014

8:00-11:00 a.m. – ESC Professional Learning Center Room 105

Agenda Items:

Adjournment: 10:15 a.m.

Respectfully submitted,  
Gloria James, Recorder

Members Present:

Deb Padomek

Joe Malsam

Jim Vanderloo

Kris Flewelling

John Beeck

Charles Hoberg

Mary Motz

Linda McEntaffer

Chris Poeckes

Genevieve Perrin

Sandy Cannon

Kim Buryanek, Facilitator