

Teacher Quality Committee Meeting Minutes

May 22, 2012

4:00-4:45

TQC Mission: The Teacher Quality Committee (TQC) will ensure equal access to long-range quality professional development for all teachers through the allocation of Teacher Quality Professional Development funds. The TQC will collectively and consistently utilize the Iowa Professional Development Model as its guide to monitor and strengthen professional development.

The Teacher Quality Committee met on May 22, 2012, from 4:00-4:45 in the Administrative Conference Room of the Education Service Center in Sioux City. The following committee members were present: Kris Flewelling, Sandi Cannon, Chris Poeckes, Ron Colling, Joe Malsam, Deb Padomek, Rich McGrath, Mary Jo Salem, and Janet Rohmiller. Donna Walsh, Linda McEntaffer, Charlie Hoberg, John Beeck, and Jim Vanderloo were not present. Lindsey Nelson, elementary literacy instructional coach, was also present at the meeting.

Minutes from Last Meeting

The minutes from the April 27th meeting were reviewed and approved.

Agenda for Today's Meeting

The committee reviewed and approved the agenda for today's meeting.

ACTION ITEMS

Iowa Core Curriculum Requests

Janet presented details regarding several curriculum projects that align with the district's Iowa Core Plan and for which funding allocation was requested. At the secondary level, this includes continued work in alignment of the written/intended curriculum to the Iowa Core, development and refinement of pacing guides and curriculum maps to support the teaching of this, and development and refinement of common assessments that align with the written/intended curriculum. This work will occur in all four core curriculum areas—language arts, math, science, and social studies—and will involve teachers working together with head teachers to complete this work. At the elementary level, the work includes continued development and refinement of grade level standards and assessments that are aligned to the Iowa Core and that support standards-based reporting. This past year there has been work in this area which has centered primarily at the 3rd grade level where standards-based report cards were implemented this year. This work will next occur at the 4th and 5th grade levels in those core subjects that have not yet completed this work, as well as any refinement needed at the 3rd grade level. In addition, the literacy department will work on alignment of the written/intended curriculum to the Iowa Core and development and refinement of pacing guides and curriculum maps in kindergarten through 5th grade. In August, optional professional development will be offered to teachers to learn about the revisions in the literacy curriculum. Based on input of the committee, the sessions offered in early August (half-day morning sessions) will be repeated later in August (during after school sessions), allowing teachers two opportunities to attend the training. While the bulk of the work occurring in the immediate future is in the area of literacy, there is a need to expand work across all curricular areas, focusing on the alignment of the written/intended curriculum to the Iowa Core, development and refinement of pacing guides and curriculum maps, and

development and refinement of common assessments directly aligned to the written/intended curriculum. Committee members discussed the secondary and elementary projects proposed and agreed to allocation of an additional \$80,000 for the secondary projects and also an additional \$80,000 to the elementary projects. The committee requested that an update is provided in the fall; they asked this include a description of what work has been completed in each department and/or course/grade level and what work is projected to be completed next. Janet also requested that past secondary projects' allocations be lumped together and past elementary projects' allocation be lumped together to make tracking of expenditures toward these projects more efficient. It was noted that each activity that is requested to be completed within each of these projects is reviewed by at least one director for alignment with Iowa Core funding requirements and for alignment with the approved project activities and purposes.

DISCUSSION ITEMS

TQ Budget for FY12 and FY13

Based on information provided by Gordon Winterlin, Chief Financial Officer, the initial projection for TQ Professional Development funding for 2012-2013 is just over \$580,000. The final official allocation will not be known until the fall when this is provided by the state, but based on current information, the budget set for FY13 falls within the allocation expected and no changes are needed at this time.

Janet also spoke about the FY12 allocation of \$140,000 for Leadership Academy. Currently Leadership Academy and the follow-up collaboration and work of leadership teams are funded through a combination of Title DINA funds and Teacher Quality funds. Janet requested that the TQ portion of the funding be utilized to support BLT work throughout the summer, which means that the actual expenditure of this allocation will occur during June, July, and August—rather than being fully used by the end of FY12 in June. This allows leadership teams the opportunity to meet throughout the summer to collaborate and plan for PD to start the year. Committee members agreed that this continued work throughout the summer is important and that allowing teams to have time to meet later in the summer (as well as in June) is very helpful to their work of planning and leading high quality PD. There were no objections to using this \$140,000 allocation across the summer months, extending use of this Leadership Academy funding allocation into the start of FY13.

NEXT MEETING: The first meeting of the 2012-2013 school year has tentatively been set as follows:

- Date: Monday, October 15, 2012
- Time: 8:00-11:00
- Location: ESC Professional Learning Room, room 105
- Agenda Items: Budget for FY13, Iowa Core Curriculum update

Respectfully Submitted,
Janet Rohmiller